**University of Jaffna**

**Award for Excellence in Academic Outreach - 2023**

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| --- |
| **Details of the applicant** |
| Full Name: | : |  |
| Designation | : |  |
| Department | : |  |
| Faculty | : |  |
| Email | : |  |
| Telephone No. | : |  |
| Google Scholar  | : |  |
| Scopus ID | : |  |

I hereby declare that the information given in the application is true and accurate to the best of my knowledge.

……………………………………

Signature of the Applicant Date:

**Recommendation of the Head of Department**

……………………………………

Head /Department of.......................... Date:

**Endorsement by the Dean of the Faculty**

……………………………………

Dean / Faculty of........................ Date:

**Section A: Teaching and Academic Development**

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| **A1. Student feedback** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
|  | Attached the separate document in Table A1 format (Ref. Annex A1 in guideline document) | A1x |  |  |
| **Total** |  |  |

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| **A2. Peer evaluation** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
|  | Attached the separate document in Table A2 format (Ref. Annex A2 in guideline document) | A2x |  |  |
| **Total** |  |  |

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| **A3. Extra teaching workload in the Department** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
|  | Attached the separate document in Table A3 format (Ref. Annex A3 in guideline document) | A3x |  |  |
| **Total** |  |  |

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| **A4. Extra Teaching Load outside the Department** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Description of teaching activity 1 | A4x |  |  |
| 2 | Description of teaching activity 2 |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **A5. Postgraduate Supervision** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | For completed:Student Name, Title of the thesis, Date of completionPrincipal supervisor nameCo-supervisors names | A5x |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |

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| **A6. Contribution to curriculum planning/revision/development** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Course unit name, detail about contribution type, Senate meeting number and approval date. | A7x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **A7. Any other relevant contribution to teaching** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of contribution 1 | A8x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

**Section B: Research & Creative Work**

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| **B1. Publication** |
| **Type 1: Published in peer-reviewed articles in the recognized indexed journals** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Eg:Author 1, Author 2 & Author 3 (year) Title of the paper, Journal name, Issue (volume): Page no or Article ID. DOI: | B1x |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
|  |  |  |  |  |
| **Type 2: Published in peer-reviewed articles in the journals other than the list in Type 1** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Eg:Author 1, Author 2 & Author 3 (year) Title of the paper, Journal name, Issue (volume): Page no or Article ID. DOI: |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
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| **Type 3: Published as a peer reviewed full paper in conference proceedings** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Eg:Author 1, Author 2 & Author 3 (year) Title of the paper, Conference name, Date, Place. |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
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| **Type 4: Published article in the scientific magazines** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Eg:Author 1, Author 2 & Author 3 (year) Title of the Article, Magazine name, Issue: Page no. |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |

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| **B2. Books and Book chapters** |
| **Books published by a reputed international publisher** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Authors, Title of the book, Publisher, Place, Year | B2x |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
|  |  |  |  |  |
| **Books published by a reputed national publisher** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Authors, Title of the book, Publisher, Place, Year |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
|  |  |  |  |  |
| **Book chapters published by a reputed international publisher** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Authors, Chapter title, Title of the book, Publisher, Place, Year |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |
|  |  |  |  |  |
| **Book chapters published by a reputed national publisher** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Authors, Chapter title, Title of the book, Publisher, Place, Year |  |  |  |
| 2 |  |  |  |  |
| **Total** |  |  |

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| **B3. Patents & certificate for inventions**  |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Authors, Title of the patent, Patent Number, Year | B3x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **B4. Awards** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Receiver name(s), Awards Name, Awarded date, Host institution. | B4x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **B5. Research Grants** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Funding body, Grant or Project title, Grant value, Role of applicant. | B5x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **B6. Editorial & Reviewing activities** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Role, Journal name, Date of appointment | B6x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **B7. Creative works** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of create work  | B7x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

**Section C: Contribution to University & Outreach Activities**

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| **C1. Outreach activities/ community interaction** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of Activity 1  | C1x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C2. Involvement in professional societies at different levels** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Position, Institution or organization, Date of appointment, Appointment period  | C2x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C3. Involvement in academic and other tasks for well-being of students at university level** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Position, Date of appointment, Appointment period | C3x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C4. Involvement in academic and other tasks for well-being of students at Faculty level** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Position, Date of appointment, Appointment period | C4x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C5. Evaluation of research grants/ MPhil thesis/ PhD thesis/ Promotion/ Institutional Review/ Programme Review** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of evaluation work  | C5x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C6. As a resource person in Seminars/ Workshops/ Staff Development Programmes/ CPD Programmes / Extension Courses/ Short Courses Keynote / Invited/ Plenary Speaker in Symposium/ Mini Symposium/ Conference** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of the work  | C6x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C7. Contribution to the development of the Department** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of the contribution  | C7x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C8. Contribution to the development of the Faculty/University** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of the contribution | C8x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C9. Chief Examiner for GCE (A/L) paper marking** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of the contribution | C9x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |

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| **C10. National / International level contribution** |
|  |  | **Evidence No.** | **Points claimed** | **Point from the panel** |
| 1 | Detail of the contribution | C10x |  |  |
| **2** |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |