

UNIVERSITY OF JAFFNA
FACULTY OF ARTS
UNDERGRADUATE RESEARCH SYMPOSIUM OF THE FACULTY OF ARTS

GUIDELINES FOR THE EXTENDED ABSTRACT

**Style guide for submitting papers to the Undergraduate Research Symposium of the
Faculty of Arts (URS in Arts 2023)**

<Times New Roman/Baamini, bold, 12 pt, single space, Sentence case>

First Author Name^{a*}, Second Author Name^b and Third Author Name^c

Affiliationⁿ, Affiliation^b, Affiliation^c

*Corresponding Author: email@example.com

ABSTRACT

This document **provides instructions** on how to prepare your extended abstract for submission to **(URS in Arts 2023)**. Your abstract should be written in English/Tamil in Times New Roman/Baamini; size 11, 1.15 line spaced. Your submission should include a short abstract (maximum 350 words), a few key words (maximum 5), introduction (which includes the research questions, research problem, and objectives), a short literature review, a section on methodology adopted, results, discussion, conclusion/s and references (only 5 – 6 ; Standard Reference style 6). The title of the abstract should be limited to a maximum of 15 words. The body of the extended abstract includes the sections given below. Word limit for the body of the extended abstract is 1200 (with reference and titles). Your abstract should be submitted online via the conference email in the MS word format on or before the deadline specified. Each abstract will be reviewed by a panel of experts in the relevant discipline, and the reviewers' decision will be emailed to the corresponding author within three weeks from the submission. If an abstract is accepted for presentation, the authors may be requested to resubmit the short abstract on or before the deadline. The short abstract should demonstrate that the author/s has/have addressed the comments and suggestions made by the reviewers in a satisfactory manner. All relevant information is available on the conference website. If you have further questions, please do not hesitate to contact us. We look forward to receiving your abstracts.

Keywords: Keyword 1; Keyword 2;....., Key word 5

1. Introduction

The introduction generally contains a background of and/or a motivation for the research, the scope, research question/s, the research problem and objectives of the paper.

2. Literature review

The literature review is a comprehensive survey of previous research on the selected topic. The literature review surveys scholarly articles, books, and other sources relevant to the research. The review should enumerate, describe, summarize, objectively evaluate and clarify previous research.

3. Methodology

This section generally includes information on the following:

The type of research /research design
Sampling
Data collection tools
Data analysis
Tools or materials used in the research, if any
Your rationale for choosing specific research methods

This will allow the reader to critically evaluate the overall validity and reliability of a study.

4. Results and Discussion

This section presents the results of the study. The use of descriptive figures or tables is preferred over textual explanations. This section provides a discussion of the results in light of previous research as well as generally accepted knowledge in your field.

5. Conclusion

This section discusses any conclusions that can be drawn based on the results and the discussion in the previous sections.

6. References

This section is expected to provide a list references in the following format: Standard reference style. The references should be typed in 11 -point Times New Roman/Bamini, single-spaced, with hanging indent.

GUIDELINES FOR THE ABSTRACT

The abstract should state the research problem, explain the approach to obtaining the solutions, and describe the solutions themselves. It should also summarize key facts relating to the work done, principal conclusions, and convey the overall impact of the work that will be presented at the research symposium.

Structure of the abstract

Language: English/Tamil language using the MS Word software (.docx/.doc format).

Word limit of the abstract: 350 words

Paper size: Single B5 page

Title of the Abstract:

Maximum Number of Words: 15

Font: Times New Roman /Bamini

Font Size: 12 pt

Style: Bold

Concise, specific and reflective of the study carried out

Center-aligned with the first letter of each word

The first letters of all the words, except prepositions and articles, should be capitalized

Scientific terms /transliterations should be written in italics

Body of the Abstract:

Font : Times New Roman/ Bamini

Font Size : 11 pt

Margins : 1 inch for left, right, top and bottom

Line Spacing : Single

Spacing before and after : 0

Spellings : British type

Technical Terms : In *italics*

Text : Justified

Key words: Maximum 5 keywords separated by semicolons (;)

Key words would not be chosen from your research title

Key words should be in the alphabetical order

Font: Times New Roman/Bamini

Font Size: 10 pt